



# **TOWN OF PARADISE POLICE DEPARTMENT**

March 14, 2019

Lisa Graetz  
P.O. Box 720  
Sebastopol, CA 95473

Reference: Public Records Act Request received March 14, 2019

On March 14, 2019, our office received your mailed request for records under the California Public Records Act (Government Code Section 6250). The request was for an extensive list of items of record from the Town of Paradise Animal Shelter (copy of request attached).

The Paradise Police Department follows the regulations set forth under the California Public Records Act. Due to the extensive nature of the separate and distinct Town records requested, the Town will provide the releasable documents requested by April 7, 2019, in accordance with California Government Code Section 6253(c).

These records will be provided electronically via email. However, if you prefer paper copies mailed to you, you will need to notify me of such. Prior to mailing paper copies, we will notify you of the cost required to reimburse the Town for the copying of the documents.

Please feel free to contact us if you have any questions regarding your request for public records.

Sincerely,

Anthony Borgman  
Police Lieutenant